



## CALL FOR BURSARIES 8<sup>th</sup> AfrEA CONFERENCE

The Board of the African Evaluation Association is offering selected bursaries to professional evaluators in the following categories:

- Strand-specific bursaries \*
- Youth/Emerging evaluators (only available for applicants under the age of 30)
- Past AfrEA Presidents
- VOPE Leaders (see specific requirements)
- Ugandan nationals (see specific requirements)
- Partially funded scholarship

\* Please indicate the type of scholarship you require:

- Ticket only
- Accommodation only
- Ticket and accommodation only
- Workshop and conference registration only
- Ticket, accommodation, workshop and conference registration

Please submit your application before or on **21 February 2017** via the online form on the website:

*\* If you have submitted a paper and do not fall in any of the other categories, please submit your abstract in the strand-specific category clearly highlighting your strand.*

### AfrEA BURSARIES COVER THE FOLLOWING:

- Workshop and conference fees
- Return economy airfares
- Accommodation for the duration of the conference

### PLEASE NOTE:

- Registration to conference include lunches. Dinner/finger snacks will be available during two of the evening ceremonies.
- Bursaries do not include visas, airport transfers and daily allowances/per diems unless otherwise specified in strand-specific bursaries.
- In all cases, preference will be given to African evaluators.

### GENERAL REQUIREMENTS FOR ALL BURSARS

A small committee of reviewers will select the bursary recipients based on the following:

1. Applicants can only apply for **ONE** bursary category
2. Please submit a one page cover letter motivating your contribution to the African evaluation discipline and how your participation at the conference will add value to evaluation capacity building on the continent

3. Applications must be able to provide evidence of leadership in and/or contribution to the evaluation profession in his/her country of practice (please highlight in your cover letter)
4. Please include a SHORT resume or CV with your cover letter
5. Ensure that this is in **ONE** PDF document when loaded onto the system
6. Submit an INDIVIDUAL application (group applications will not be accepted)

#### SPECIFIC REQUIREMENTS FOR AFRICAN VOPE LEADER CATEGORY

Applicants must fulfill the following eligibility criteria, in the VOPE leader category:

1. Must be an active member of an African evaluation association or VOPE which is also a member of AfrEA.
2. VOPEs must nominate one active leader/member to attend the conference on behalf of their association, preferably the President or one of the executive committee members.
3. Must provide updated data on membership to AfrEA by the end of February 2017.
4. VOPEs must regularise all pending annual fees to AfrEA since 2015 (to be checked by the AfrEA Treasurer).

AfrEA expects its national associations to commit to the following:

1. Participate actively and constructively in the AfrEA General Assembly and Meetings organised by AfrEA.
2. Upon returning to your country, ensure that the takeaway from the 8<sup>th</sup> Conference is widely disseminated to members of your VOPE within three months after the end of the event. Evidence of that (minutes, videos, etc.) should be provided to AfrEA no later than three months after the end of the conference.
3. Provide leadership in and contributions to the evaluation profession in your country of practice. Evidence should be provided to AfrEA through regular communication channels.

#### SPECIFIC REQUIREMENTS FOR UGANDAN NATIONALS

Applicants must fulfill the following criteria:

1. Must be based in Uganda.
2. Must be a member of the Ugandan Evaluation Association (UAE).
3. Must have submitted an abstract for an oral presentation or a workshop proposal, which have been accepted by the Conference Scientific Committee and Strand Managers.
4. Must be a monitoring and evaluation practitioner.
5. Must provide evidence of contribution to the evaluation profession in Uganda.

*We appeal to those with access to financial resources to make use of this so that the limited number of bursaries can be used by participants with greater need.*

#### WHAT AfrEA EXPECT FROM ALL BURSARS:

All bursary recipients are required to:

- Attend the whole pre-conference and conference programme
- Provide feedback on how the bursary programme can be improved
- Prepare a conference feedback report (max 2 pages) outlining the conference highlights and its contribution to your professional growth.